

CAMP ENROLLMENT INSTRUCTIONS

1. Click Enrollment link
2. **Select a Class:** Click 2023 Summer Youth Theatre Camp
3. **Log In or Sign Up:**
 - a. This page includes the refund and privacy policy. The refund policy could not be edited for camp. Our camp refund policy is: MLT can only offer full refunds prior to June 1. All other refunds are on a case-by-case basis. There are no refunds after June 12.
 - b. Enter your email address and click Next
4. Create a password; Click Next
5. **Customer Information:** Please fill out completely. **NOTE:** please list a phone number of parent/guardian who can be reached during camp hours in case of emergency; Email – MLT uses emails to send camp notifications – please include email addresses for these important notifications. Save and Continue
6. **Household Members:** (Students)
 - a. Click Emergency Contact Info: Add two emergency contacts + phone numbers
 - b. Fill out student info: *No need to add student age – it fills in automatically on the next page
 - c. Notes: list medical conditions or anything you would like us to be aware of
 - d. Sign release for student
 - e. *You may see your name included in the household member list – just ignore
 - f. Click Continue
7. **Select Household Member:** Select Student (if more than one student enrolled – other(s) can be selected on next page) Click Continue
8. **Review Your Order:**
 - a. If more than one student – Click Manage Household Members at top right of page – this will take you back to Household Member page; click Select Classes; click 2023 Summer Youth Theatre Class; Select other student; Click Continue
 - b. Review your order or add another student as you did in step a.
 - c. Click Complete Order